2023 Cycle 2 - Middle School Children & Youth - Minneapolis

Carolyn Foundation

SUMMARY INFORMATION

Carolyn Foundation has removed its 3-year funding rule. Applicants are eligible to apply for grants annually.

In addition, **Carolyn Foundation has set character limits to their maximum allowed number of characters in this grants management system.** This is not intended to encourage or require long responses, but to provide maximum flexibility and ease to applicants when entering answers to questions.

Affirm you have read our website:*

Please affirm that you have read all of the application related information on our website including priorities, guidelines, evaluation criteria, best practice information, and FAQs. **If you have not done so, please stop and review this information before applying.**

Choices

Yes, I have read all of the application materials on the Carolyn Foundation website

Affirming shared values:*

Please affirm that you share our commitment to creating a welcoming and affirming environment for youth/families as they are, respecting all of the elements of their identity, race, ethnicity, religion, gender identity, and sexual orientation without hesitation. **If you cannot do this, please do not apply for funding.**

Choices

Yes, we are committed to creating a welcoming/affirming environment for youth/families as they are.

Are you a BIPOC (Black, Indigenous, People of Color)-led organization?*

Chief executive or the majority of the board of trustees are from BIPOC communities?

Choices

Yes
No

Statement of the Organization's Mission*

Character Limit: 10000

Type of funds requested:*

Small organizations (with budgets <$1.5 million) without multiple departments and/or programs may apply for general operating support.
Schools and other large or multi-function organizations must apply for program support for programs serving middle school age youth.

Choices
Program support
General operating support

Request Name*

If applying for project funding, please include the title of the project. If general operations, please write "General Operations."

Character Limit: 100

Summary of work/project to be done.*

Character Limit: 10000

Project dates for funding?*

What is the funding period for this program? When will it start and end? Verify that the funding period matches with our grantmaking calendar. Do not submit for programs that will be completed before the end of the grant round. (June for February requests and January for August Requests).

Character Limit: 250

Amount Requested:*
Character Limit: 20

School Based Programs (During the day or after school)

Please select the school where this program will take place. We are funding school-based programs in the schools on this list.

Choices
Ascension Catholic School
Friendship Academy of the Arts
Hennepin Middle School
Hiawatha College Prep
New City School
New Millennium Academy
Northeast College Prep
Prodeo Academy
Risen Christ Catholic School
St. Helena Catholic School
St. John Paul II Catholic School

For programs operating in schools

If your program operates in a school during the day or after school, please provide contact information for your school leader and attach a letter of support explaining how this work supports their overall goals. It is essential that funded programs are wanted and a priority of the school.

Character Limit: 10000 | File Size Limit: 2 MB

Community-Based Programs

Please select the neighborhood or region in which this program takes place.

IF your program takes place in a school building and your program participants come from that school you MUST operate in one of our target schools and have a letter of support from the school leader.

We are funding programs serving middle school youth in these high-need neighborhoods:

Choices
Cedar-Riverside
Central
Cleveland
Cooper
Corcoran
Elliot Park
Folwell
Harrison
Hawthorne
Jordan
Lind-Bohanon
Longfellow
McKinley
Near North
Phillips
Powderhorn Park
Seward
Shingle Creek
Standish
Sumner-Glenwood
Webber-Camden
Whittier
Willard-Hay
Ventura Village
Victory

Number of regularly attending middle school participants.
Character Limit: 4

Percentage of participating middle school youth eligible for Free & Reduced Lunch (FRL)*

Character Limit: 3

Program duration:*

(e.g. year-long, school year, semester, # of weeks)

Character Limit: 250

Program intensity*

Average number of hours per week during the duration of the program.

Character Limit: 2

Program longevity*

Average number of years middle-school youth participate in your program,

Character Limit: 2

Cost per program participant:*

Program cost plus prorated overhead divided by average annual participation rate.

Character Limit: 20

BUDGET

Total Annual Organization Budget:*

Character Limit: 20

Total Project Budget (for support other than general operating):

Character Limit: 20

What is the status of your fundraising for this work?*

Please let us know what other funding you have secured for this program and/or your status on fundraising for this work.

Character Limit: 10000

Deficit:*

For your most recently completed fiscal year, did your organization incur a deficit?

Choices

Yes

No

If you have a deficit please describe your response:

Carolyn Foundation typically does not fund organizations that have incurred a deficit. However, we understand there are sometimes unique situations that we should consider. How and when will you resolve the deficit? What steps will you take? How likely are you to be successful?

Character Limit: 10000

PROPOSAL NARRATIVE

I. ORGANIZATION INFORMATION

II. PURPOSE OF GRANT

III. EVALUATION OF RESULTS

I. ORGANIZATION INFORMATION

Provide a brief overview of your organization.*

Outline your core program areas, size of staff and how long you've been in operation. **Please include the demographics of your leadership and board.**

Character Limit: 10000

II. PURPOSE OF GRANT

A. What are you trying to do?*

Briefly, explain the need or opportunity you want to address with this work.

Character Limit: 10000

B. Who's your target audience?*

Please describe your participants including demographic information. Who are they? What grade are they in? Why do they participate? How regularly do they participate? Feel free to describe a typical participant.

Character Limit: 10000

C. What are you going to do?*

Please tell us as clearly and simply as possible what you are going to do. Answer who, what, where, when and how the program/activity will take place. Please be sure to address the frequency, duration, intensity of the program and average participation rate. (e.g. There are

twenty 7th-grade boys who meet twice a week, two hours a day during the school year to build robots...)

Character Limit: 10000

D. Why do you think it will work?*

Describe how you know this approach will work. Is it based on researched best practice, prior experience, proven results, logic model, etc.? A reference and link to research is fine.

Character Limit: 10000

E. Age Specific Program Design:*

Please describe how your program and/or organization addresses the unique developmental needs of middle school age youth?

Character Limit: 10000

F. Who's working with this group of youth?*

Describe the number and type of staff and volunteers involved in delivering this program. What education, skills, experiences, training and attributes are required making them qualified to do this work? **Demographically, how do they compare to the youth in the program?**

Character Limit: 10000

E. With whom and how do you collaborate?*

Please describe with whom (schools, families, other organizations) you collaborate and how you collaborate on this program.

Character Limit: 10000

III. EVALUATION OF RESULTS

How will you know that you are successful?*

Please describe your desired outcomes, measurements and evaluation process.

Character Limit: 10000

Request for a site visit:*

While we can not guarantee a site visit, we try to do as many as we can.

- Let us know which days and times typically work best to see the program in action and to meet with key staff members and program participants.

- Note that we include youth community members on our grant review committee and that evenings and weekends may be included in the dates we propose for for site visits.We will work with you to find the most suitable time.

- The site visit scheduling message be sent to the email address associated with the account used to submit this application.

Character Limit: 10000

OPTIONAL Tell us what we've missed:

Feel free to use this space as a cover letter, or if you have felt constrained by the questions above, use this space to tell a story or make your case.

Character Limit: 10000

PROGRESS REPORT ON RECENT GRANT

Progress Report on Recent Grant

If you have received a grant within 12 months of this application, please provide a brief description on progress made and how the funds were spent.

You may add narrative and/or upload a document. You may upload a report prepared for another funder, or your annual report, as long as the report covers the dates and work you are reporting on to Carolyn Foundation.

Character Limit: 10000 | File Size Limit: 5 MB

ATTACHMENTS

NOTE: To finalize an upload you must click Save As Draft at the bottom of the page. Only one document can be uploaded per section. If you attempt to upload two documents in a section, the previous upload will be replaced.

Project Budget (if applying for project funding) including income and expenses:

Please provide the total project budget even if you are requesting partial funding from Carolyn Foundation.CLICK HERE to download the Project Budget template. If you have a budget document that provides this information you may submit your document or complete the template, save it to your computer and then upload it to this question.

File Size Limit: 2 MB

Organization budget for current year, including income and expenses:*

CLICK HERE to download the Organization Budget template. If you have a budget document that covers this information you may submit your document or complete the template, save it to your computer and then upload it to this question.

File Size Limit: 2 MB

Briefly list key staff and qualifications relevant to the specific request.*

File Size Limit: 1 MB

List of board members, affiliations and demographics:*

File Size Limit: 1 MB

Additional funders:*

List names of corporations and foundations from which you are requesting funds, with dollar amounts, indicating which sources are committed or pending.

File Size Limit: 2 MB

Most recent 990 or audited financial statements:*

File Size Limit: 3 MB